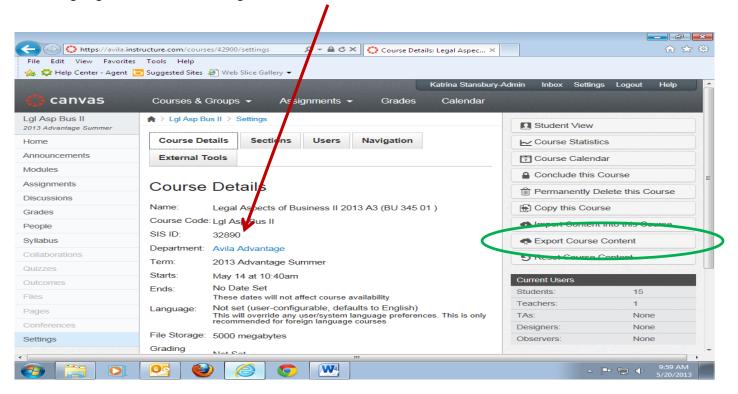
Cross-listing Sections in Canvas

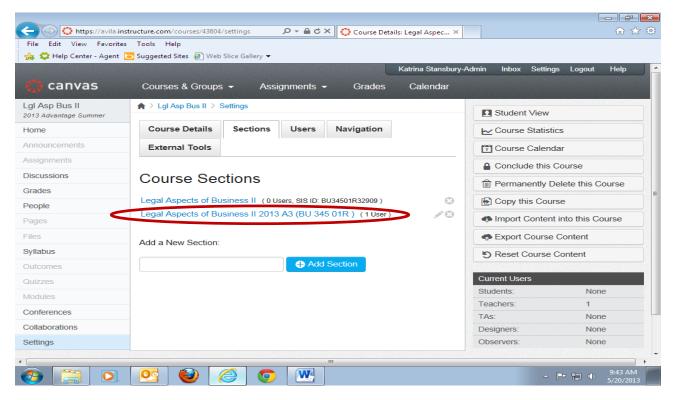
If you already have content in your course...

It is important to make an Export of the Course Content prior to cross-listing the sections. This can be done by clicking on the Export Course Content option on the Course Settings page. It can be seen circled in Green in the below screen shot. You will need to Create the Course Export and then Download it to your computer.

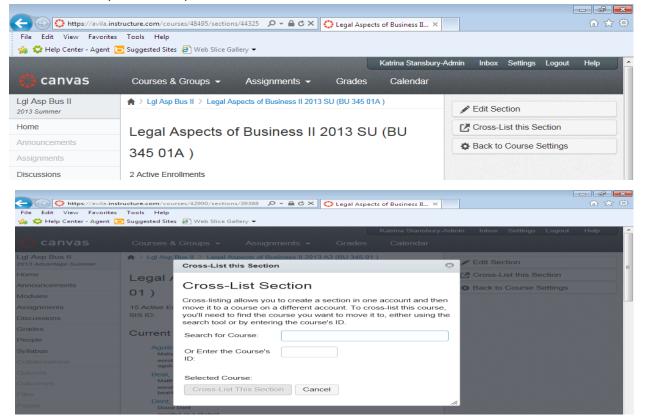
1. First you will need the SIS ID for the course that contains your content. This can be found by going into the course>settings>course details.



2. Now, go into one of your additional sections that does not have content and go to the Settings>Sections tab. Click on the title of the section you are needing content added to.



3. You should now see a button on the right that says, "Cross-List this Section". After clicking it a box will appear to let you search for the course you want to cross list. Simply add the Course SIS ID that you looked up earlier and hit enter.



4. After making sure the correct course is listed under the "Selected Course" area, click the Cross-List This Section.

